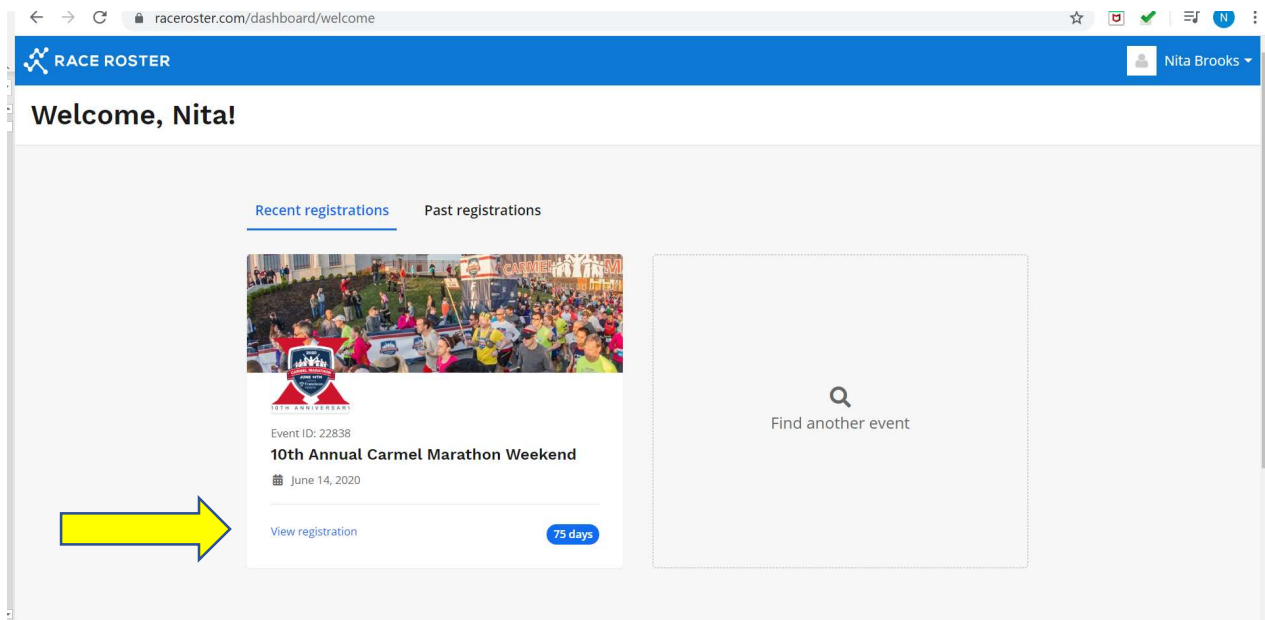


## Transferring and Deferring your Registration



Step 1: **Sign In**- Click “Sign In” using the email and password that you created when registering.

Step 2: **Menu**- Click “Menu” and select “My Homepage”



Step 3: **View Registration**- Click “View Registration” to see your current Carmel Marathon Weekend Race Registration information.

## Transferring and Deferring your Registration

The screenshot shows the Race Roster website interface. The top navigation bar is blue with the 'RACE ROSTER' logo on the left and a user profile 'Nita Brooks' on the right. A left sidebar contains links for 'All events', 'All transactions', and 'Search for events'. The main content area is titled '10th Annual Carmel Marathon Weekend' and features a large event logo. Below the logo is a blue button labeled 'Event page'. To the right of the logo, there are three tabs: 'Registration details', 'Event info', and 'Transfer'. A yellow arrow points to the 'Transfer' tab. Below the tabs, the 'Carmel Half Marathon' registration details are shown, including a confirmation number '9000844'. The details are organized into sections: 'Personal details' (Name, Email, Phone number), 'Team' (No team), 'Additional details' (Show more), and 'Products' (Official Event Shirt - included with registration: Men's Small (quantity: 1)).

Step 4: **Transfer**- Click “Transfer” to make a change to your current Carmel Marathon race registration.

The screenshot shows the 'Transfer your registration' page on the Race Roster website. The top navigation bar is white with the 'RACE ROSTER' logo on the left and links for 'Contact', 'Sign out', and 'Menu' on the right. A left sidebar contains links for 'Event details', 'Register', 'View teams', 'Transfer', 'Gift registrations', and 'Confirm registration'. A yellow arrow points to the 'Transfer' link. The main content area is titled 'Transfer your registration' and asks 'What kind of transfer do you want to initiate?'. It also mentions that there are transfers in progress that can be 'complete' instead. Below this, there is a large white box with a blue icon of a clipboard and the text 'Transfer to a new sub-event'. A yellow arrow points to this option. To the right of the main content area, there is a sidebar with the Carmel Marathon logo, a 'REGISTER' button, and links for 'F.A.Q.', 'BUY AS A GIFT', and 'TRANSFER'. At the bottom right, there is a date and time 'Sun, June 14, 2020 7:30 AM EDT' and a link to 'Add to calendar'.

Step 5: **Transfer to a New Sub-Event**- Click “Transfer to a new sub-event” or “Transfer” to initiate the transfer to either the Virtual or Deferral option.

## Transferring and Deferring your Registration


racerooster.com/events/2020/22838/10th-annual-carmel-marathon-weekend/transfers/sub-event/891296//initiate

RACE ROSTER < Event details Contact Sign out Menu

### 10th Annual Carmel Marathon Weekend

Join us as we Celebrate our 10th Anniversary

[Event details](#)[Register](#)[View teams](#)[Transfer](#)[Gift registrations](#)[Confirm registration](#)



#### Transfer registration to new sub-event

Please take note of the following details as they relate to your transfer


- Registration fee based on current price will be credited toward the new registration
- You will be charged the current rate for the new sub-event

Transferring Nita Brooks (March 30 10:55 AM)

Select sub-event you would like to transfer to

Select...

Start transfer



REGISTER

F.A.Q.

BUY AS A GIFT

Step 6: **Select**- Click “Select” to open the drop-down menu to select the sub event that you wish to Transfer into.


racerooster.com/events/2020/22838/10th-annual-carmel-marathon-weekend/transfers/sub-event/8912967/initiate

RACE ROSTER < Event details Contact Sign out Menu

### 10th Annual Carmel Marathon Weekend

Join us as we Celebrate our 10th Anniversary

[Event details](#)[Register](#)[View teams](#)[Transfer](#)[Gift registrations](#)[Confirm registration](#)




Select...

- Carmel Marathon (Not eligible)
- Indiana Spine Group 10K (Not eligible)
- Indiana Members Credit Union 5K (Not eligible)
- 5K - 13 & Under (Not eligible)
- 4-person team (+ Team Driver) Marathon Relay (Not eligible)
- Downgrade Your Race Distance- Marathon to Half Marathon (Not eligible)
- Downgrade Your Race Distance Marathon/Half to 10K or 5K (Not eligible)
- 2020 Virtual Distance
- Defer to 2021

Select...

Start transfer



REGISTER

F.A.Q.

BUY AS A GIFT

Step 7- **Start Transfer**- Once you’ve selected the sub event you’d like to transfer into, click “Start Transfer”

Complete the transfer steps. There should be no fee to Defer your registration to 2021, nor to Transfer your registration to the 2020 Virtual option.